

iPad Tips and Tricks

- 1) Quickly jump to the top of a page by touching the bar at the top of the screen. This saves you from scrolling like crazy
- 2) Launch apps and find messages by swiping down and using Spotlight. It saves you a ton of time.
- 3) For precise movement of the cursor when editing text, tap and hold on the spacebar, which turns your iPad screen into a big touchpad.
- 4) Turn off background app refresh to save a lot of battery life. (Settings...General)
- 5) Use Notes or Notability (costs \$\$) to keep your life organized. With the camera you can keep track of everything by scanning it in to the notes.
- 6) Multitask apps by swiping up to reveal running apps, then dragging up the icon of the app you want to split the screen with. This is called split view and can be quite useful.
- 7) Turn on the screen recording option to record a video of anything you are doing on your iPad. This is great for demonstrating concepts or talking about a website/document
- 8) Use the pencil! It is powerful and turns your iPad into a fantastic note-taking interface that syncs through iCloud to your other devices.
- 9) Use Airdrop to transfer any and all file between any Apple device. This is super-powerful when other iPads are in use, or if you have a Mac computer.

